

# KAMOSO AWARDS

## NOMINATION FORM

# KAMOSO AWARDS 2009 NOMINATION / APPLICATION FORM

Kamoso Awards were launched in 2007 to reward National, Provincial, local government and Public Bodies that excelled in implementing the Expanded Public Works Programme (EPWP).

## Who qualifies?

- All implementers of EPWP projects throughout South Africa
- Any National, Provincial or Local government as well as State Owned Enterprises implementing EPWP
- Any implementer in all four sector can enter or be nominated

## Conditions for Entry

- Demonstrate participation in EPWP, evidence in submissions to EPWP quarterly reports
- Compliance with EPWP guidelines and reporting processes
- Projects to have commenced during 2008/2009 financial year
- All applicants to submit an application and written narrative that meets specific criteria of the category being entered, providing strong motivation as to why the applicant should be selected for the award (max 500 words)
- Correctly completed application forms together with contact details

All applications to be submitted in full and e-mailed, faxed or delivered to the following people in the Expanded Public Works Programme: Ismail Akhalwaya, Department of Public Works, Room C917, 7th, Public Works House, Church Street (Cnr Church and Bosman Streets) Pretoria, 0001 or Private Bag X65, Pretoria, 0001.

**Ismail Akhalwaya:** Tel 012 337 2792, Fax 012 337 3201, Cell 082 560 0351,  
Email [Ismail.akhalwaya@dpw.gov.za](mailto:Ismail.akhalwaya@dpw.gov.za)

**Kgomotso Tlhomelang:** Tel 012 337 3131/330, Cell 082 957 3667,  
Email [kgomotso.tlhomelang@dpw.gov.za](mailto:kgomotso.tlhomelang@dpw.gov.za)

The closing date for applications is 16h00 on Thursday, 27 AUGUST 2009. No late applications will be considered.

# KAMOSO AWARDS 2009: AWARDS CATEGORIES

## Infrastructure Sector: 9 Awards:

1. Best Construction Project
2. Best Maintenance Programme
3. Best Public Body supporting contractor development
4. Best Province
5. Best Metropolitan Municipality.
6. Best District Municipality
7. Best Local Municipality
8. Best Regional DPW office implementing NYS
9. Recognition of the contribution of the state owned enterprise

Data in the EPWP quarterly reports will be used to assess categories 4, 5, 6, 7,8 and 9

## Social Sector: 5 Awards:

10. Best Province
11. Best Province (ECD)
12. Best Province (HCBC)
13. Best Municipality
14. Best Innovative Projects

Data in the EPWP quarterly reports will be used to assess categories 10.11.12 and 13

## Environment and Culture Sector: 7 Awards:

15. Best Province
16. Best project: National
17. Best project : Provincial
18. Best Project: Metropolitan
19. Best project: Local
20. Best emerging contractor
21. Best co-operative

Data in the EPWP quarterly reports will be used to assess categories 15

# KAMOSO AWARDS 2009: INFRASTRUCTURE SECTOR

| INFRASTRUCTURE SECTOR: BEST CONSTRUCTION PROJECT  |   |
|---|---|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW   |
| Name of nominator / applicant   |   |
| Official Position   |   |
| Work no   |   |
| Cell no   |   |
| E-mail address  |   |
| Name of Project & Location  |   |
| Date implementation commenced   |   |
| Date implementation is scheduled to be completed  |   |
| Name of two beneficiaries of the project  |   |
| Beneficiary contact numbers   |   |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/actual expenditure)  |   |
| Total budget allocation vs. Actual expenditure  |   |
| Duration of work opportunities (average duration as the benchmark)  |   |
| Number of FTEs created per Million Rand of expenditure. [ (WO/230) / Expenditure in Millions]   |   |
| Motivation which should include <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• SMME development</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline a media strategy that would best profile the project should the project win</li> </ul> | <p><b>PLEASE ENSURE YOUR NARRATIVE MOTIVATION IS SUBMITTED TOGETHER WITH THIS APPLICATION</b></p> |

# KAMOSO AWARDS 2009: INFRASTRUCTURE SECTOR

| INFRASTRUCTURE SECTOR: BEST MAINTENANCE PROJECT   |   |
|---|---|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW   |
| Name of nominator / applicant   |   |
| Official Position   |   |
| Work no   |   |
| Cell no   |   |
| E-mail address  |   |
| Name of Project & Location  |   |
| Date implementation commenced   |   |
| Date implementation is scheduled to be completed  |   |
| Name of two beneficiaries of the project  |   |
| Beneficiary contact numbers   |   |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/actual expenditure)  |   |
| Total budget allocation vs. Actual expenditure  |   |
| Duration of work opportunities (average duration as the benchmark)  |   |
| Number of FTEs created per Million Rand of expenditure. [ (WO/230) / Expenditure in Millions]   |   |
| Motivation which should include <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• SMME development</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline a media strategy that would best profile the project should the project win</li> </ul> | <p><b>PLEASE ENSURE YOUR NARRATIVE<br/>MOTIVATION IS SUBMITTED TOGETHER WITH<br/>THIS APPLICATION</b></p> |

# KAMOSO AWARDS 2009: INFRASTRUCTURE SECTOR

| INFRASTRUCTURE SECTOR: BEST PUBLIC BODY SUPPORTING CONTRACTOR DEVELOPMENT  |                                       |
|--|---------------------------------------|
| CRITERIA   | PLEASE COMPLETE THE APPLICATION BELOW |
| Name of nominator / applicant  |                                       |
| Official Position  |                                       |
| Work no  |                                       |
| Cell no  |                                       |
| E-mail address   |                                       |
| Name of Project & Location   |                                       |
| Date implementation commenced  |                                       |
| Date implementation is scheduled to be completed   |                                       |
| Name of two beneficiaries of the project   |                                       |
| Beneficiary contact numbers  |                                       |
| Number of contractors being trained.   |                                       |
| Total value of projects awarded to learner contractors.  |                                       |
| Labour intensity of learnership projects implemented<br>[( persons days of work X minimum daily wage) /<br>actual learnership project expenditure] |                                       |
| Number of FTEs created per Million Rand of<br>expenditure on learnership projects implemented.   |                                       |

# KAMOSO AWARDS 2009: INFRASTRUCTURE SECTOR

| INFRASTRUCTURE SECTOR: BEST PROVINCE  |   |
|---|---|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW   |
| Name of nominator / applicant   |   |
| Official Position   |   |
| Work no   |   |
| Cell no   |   |
| E-mail address  |   |
| Name of Project & Location  |   |
| Date implementation commenced   |   |
| Date implementation is scheduled to be completed  |   |
| Name of two beneficiaries of the project  |   |
| Beneficiary contact numbers   |   |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/actual expenditure)  |   |
| Total IGP allocation/conditional grant vs. Actual expenditure   |   |
| Duration of work opportunities (average duration as the benchmark)  |   |
| Number of FTEs created per Million Rand of expenditure. [ (WO/230) / Expenditure in Millions]   |   |
| Contribution to Employment  |   |
| Motivation which should include <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• SMME development</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline a media strategy that would best profile the province should the provincial programme win</li> </ul> | <p><b>PLEASE ENSURE YOUR NARRATIVE MOTIVATION IS SUBMITTED TOGETHER WITH THIS APPLICATION</b></p> |

# KAMOSO AWARDS 2009: INFRASTRUCTURE SECTOR

| INFRASTRUCTURE SECTOR: BEST METRO / DISTRICT / LOCAL MUNICIPALITY   |   |
|---|---|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW   |
| Name of nominator / applicant   |   |
| Official Position   |   |
| Work no   |   |
| Cell no   |   |
| E-mail address  |   |
| Name of Project & Location  |   |
| Date implementation commenced   |   |
| Date implementation is scheduled to be completed  |   |
| Name of two beneficiaries of the project  |   |
| Beneficiary contact numbers   |   |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/actual expenditure)  |   |
| Total IGP allocation/conditional grant vs. Actual expenditure   |   |
| Duration of work opportunities (average duration as the benchmark)  |   |
| Number of FTEs created per Million Rand of expenditure. [ (WO/230) / Expenditure in Millions]   |   |
| Contribution to Employment  |   |
| Motivation which should include <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• SMME development</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline a media strategy that would best profile the municipality should the municipality win</li> </ul> | <p><b>PLEASE ENSURE YOUR NARRATIVE MOTIVATION IS SUBMITTED TOGETHER WITH THIS APPLICATION</b></p> |

# KAMOSO AWARDS 2009: INFRASTRUCTURE SECTOR

| INFRASTRUCTURE SECTOR: BEST REGIONAL DPW OFFICE IMPLEMENTING NYS |                                       |
|--|---------------------------------------|
| CRITERIA   | PLEASE COMPLETE THE APPLICATION BELOW |
| Name of nominator / applicant                                    |                                       |
| Official Position  |                                       |
| Work no  |                                       |
| Cell no  |                                       |
| E-mail address   |                                       |
| Name of Project & Location                                       |                                       |
| Date implementation commenced                                    |                                       |
| Date implementation is scheduled to be completed                 |                                       |
| Name of two beneficiaries of the project                         |                                       |
| Beneficiary contact numbers                                      |                                       |
| % of NYS learner recruited against the target                    |                                       |
| Total value of projects awarded for NYS                          |                                       |
| Support given to learners who have exited the programme.         |                                       |

## RECOGNITION OF THE CONTRIBUTION OF THE STATE OWNED ENTERPRISE

State owned Enterprises that have reported on created EPWP work opportunities.

# KAMOSO AWARDS 2009: SOCIAL SECTOR

| SOCIAL SECTOR: BEST PROVINCE  |                                       |
|---|---------------------------------------|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW |
| Name of nominator / applicant   |                                       |
| Official Position   |                                       |
| Work no   |                                       |
| Cell no   |                                       |
| E-mail address  |                                       |
| Name of Project & Location  |                                       |
| Date implementation commenced   |                                       |
| Date implementation is scheduled to be completed  |                                       |
| Name of two beneficiaries of the project  |                                       |
| Beneficiary contact numbers   |                                       |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/ actual expenditure) |                                       |
| Total Equitable Share allocation/conditional grant vs. Actual expenditure in %                              |                                       |
| Duration of work opportunities per sub-programme (average duration as the benchmark)                        |                                       |

# KAMOSO AWARDS 2009: SOCIAL SECTOR

| SOCIAL SECTOR: BEST PROVINCE CONTINUED...  |   |
|--|---|
| CRITERIA   | PLEASE COMPLETE THE APPLICATION BELOW   |
| No of training days beneficiaries received within a province per sub-programme i.e training days/work opportunities  |   |
| No of w/o created through additional/ massification of sub-programmes  |   |
| No of beneficiaries exited   |   |
| Contribution to Employment (Data in the EPWP quarterly reports will be used to assess Criteria 1 – 7 )   |   |
| Motivation which should include: <ul style="list-style-type: none"> <li>• Description of the EPWP activities of the Province (sub-programmes, objectives, organizational arrangements, progress on work against Business Plan etc)</li> <li>• Local labour employed</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline a media strategy that would best profile the province should the provincial programme win</li> </ul> | <p><b>PLEASE ENSURE YOUR NARRATIVE MOTIVATION IS SUBMITTED TOGETHER WITH THIS APPLICATION</b></p> |

# KAMOSO AWARDS 2009: SOCIAL SECTOR

| SOCIAL SECTOR: BEST PROVINCE - SOCIAL SECTOR HCBC / ECD  |  |
|--|--|
| CRITERIA   | PLEASE COMPLETE THE APPLICATION BELOW  |
| Name of nominator / applicant  |  |
| Official Position  |  |
| Work no  |  |
| Cell no  |  |
| E-mail address   |  |
| Name of Project & Location   |  |
| Date implementation commenced  |  |
| Date implementation is scheduled to be completed   |  |
| Name of two beneficiaries of the project   |  |
| Beneficiary contact numbers  |  |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/ actual expenditure)  |  |
| Total allocation vs. Actual expenditure  |  |
| Duration of work opportunities (average duration as the benchmark)   |  |
| No of training days beneficiaries received within a project i.e. training days/work opportunities (Data in the EPWP quarterly reports will be used to assess criteria 1 – 4)   |  |
| Motivation which should include: <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline a media strategy that would best profile the project should the project win</li> </ul> | <b>PLEASE ENSURE YOUR NARRATIVE<br/>MOTIVATION IS SUBMITTED TOGETHER WITH<br/>THIS APPLICATION</b> |

# KAMOSO AWARDS 2009: SOCIAL SECTOR

| SOCIAL SECTOR: BEST MUNICIPALITY  |  |
|---|--|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW  |
| Name of nominator / applicant   |  |
| Official Position   |  |
| Work no   |  |
| Cell no   |  |
| E-mail address  |  |
| Name of Project & Location  |  |
| Date implementation commenced   |  |
| Date implementation is scheduled to be completed  |  |
| Name of two beneficiaries of the project  |  |
| Beneficiary contact numbers   |  |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/ actual expenditure)   |  |
| Duration of work opportunities (average duration as the benchmark)  |  |
| No of training days beneficiaries received within a project i.e. training days/work opportunities   |  |
| Contribution to Employment (Data in the EPWP quarterly reports will be used to assess criteria 1 – 4)   |  |
| Motivation which should include: <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline a media strategy that would best profile the municipality should your municipality win</li> </ul> | <b>PLEASE ENSURE YOUR NARRATIVE<br/>MOTIVATION IS SUBMITTED TOGETHER WITH<br/>THIS APPLICATION</b> |

# KAMOSO AWARDS 2009: SOCIAL SECTOR

| SOCIAL SECTOR: BEST INNOVATION  |   |
|---|---|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW   |
| Name of nominator / applicant   |   |
| Official Position   |   |
| Work no   |   |
| Cell no   |   |
| E-mail address  |   |
| Name of Project & Location  |   |
| Date implementation commenced   |   |
| Date implementation is scheduled to be completed  |   |
| Name of two beneficiaries of the project  |   |
| Beneficiary contact numbers   |   |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/ actual expenditure)   |   |
| Duration of work opportunities (average duration as the benchmark)  |   |
| Total Equitable Share/MIG/PIG etc vs Actual expenditure   |   |
| No of training days beneficiaries received within a project   |   |
| Contribution to Employment  |   |
| Motivation which should include: <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• SMME development</li> <li>• Outline media strategy that would best profile the project should it win.</li> </ul> | <p><b>PLEASE ENSURE YOUR NARRATIVE MOTIVATION IS SUBMITTED TOGETHER WITH THIS APPLICATION</b></p> |

# KAMOSO AWARDS 2009: ENVIRONMENT AND CULTURE SECTOR

| ENVIRONMENT AND CULTURE SECTOR: BEST PROVINCE  |  |
|--|--|
| CRITERIA   | PLEASE COMPLETE THE APPLICATION BELOW  |
| Name of nominator / applicant  |  |
| Official Position  |  |
| Work no  |  |
| Cell no  |  |
| E-mail address   |  |
| Name of Project & Location   |  |
| Date implementation commenced  |  |
| Date implementation is scheduled to be completed   |  |
| Name of two beneficiaries of the project   |  |
| Beneficiary contact numbers  |  |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/ actual expenditure)  |  |
| Total budget allocations vs. Actual expenditure  |  |
| Duration of work opportunities vs. targeted employment (as per log frame)  |  |
| Motivation which should include: <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• SMME development</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline a media strategy that would best profile the province should the provincial programme win</li> </ul> | <b>PLEASE ENSURE YOUR NARRATIVE<br/>MOTIVATION IS SUBMITTED TOGETHER WITH<br/>THIS APPLICATION</b> |

# KAMOSO AWARDS 2009: ENVIRONMENT AND CULTURE SECTOR

| ENVIRONMENT AND CULTURE SECTOR: BEST PROJECT - NATIONAL / PROVINCIAL  |   |
|---|---|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW   |
| Name of nominator / applicant   |   |
| Official Position   |   |
| Work no   |   |
| Cell no   |   |
| E-mail address  |   |
| Name of Project & Location  |   |
| Date implementation commenced   |   |
| Date implementation is scheduled to be completed  |   |
| Name of two beneficiaries of the project  |   |
| Beneficiary contact numbers   |   |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/ actual expenditure)   |   |
| Total budget allocations vs. Actual expenditure   |   |
| Duration of work opportunities (average duration as the benchmark)<br>Number 4 is out because some of our projects are less than are R1m  |   |
| Motivation which should include: <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• SMME development</li> <li>• Quality on asset delivered (photos)</li> <li>• Project complies with branding requirement as outlined by EPWP corporate Identity Manual</li> <li>• Outline a media strategy that would best profile the project should your project win</li> </ul> | <p><b>PLEASE ENSURE YOUR NARRATIVE MOTIVATION IS SUBMITTED TOGETHER WITH THIS APPLICATION</b></p> |

# KAMOSO AWARDS 2009: ENVIRONMENT AND CULTURE SECTOR

| ENVIRONMENT AND CULTURE SECTOR: BEST PROJECT - METROPOLITAN AND LOCAL   |  |
|---|--|
| CRITERIA  | PLEASE COMPLETE THE APPLICATION BELOW  |
| Name of nominator / applicant   |  |
| Official Position   |  |
| Work no   |  |
| Cell no   |  |
| E-mail address  |  |
| Name of Project & Location  |  |
| Date implementation commenced   |  |
| Date implementation is scheduled to be completed  |  |
| Name of two beneficiaries of the project  |  |
| Beneficiary contact numbers   |  |
| Level of Labour intensity (labour intensity = Person days of work x minimum daily wage/ actual expenditure)   |  |
| Total budget allocations vs. Actual expenditure   |  |
| Duration of work opportunities (average duration as the benchmark)  |  |
| Motivation which should include: <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• Impact of the project in the community</li> <li>• Quality on asset delivered (photos)</li> <li>• Project complies with branding requirement as outlined by EPWP corporate identity Manual</li> </ul> | <b>PLEASE ENSURE YOUR NARRATIVE<br/>MOTIVATION IS SUBMITTED TOGETHER WITH<br/>THIS APPLICATION</b> |

# KAMOSO AWARDS 2009: ENVIRONMENT AND CULTURE SECTOR

| ENVIRONMENT AND CULTURE SECTOR: BEST EMERGING CONTRACTOR / COOPERATIVE   |   |
|--|---|
| CRITERIA   | PLEASE COMPLETE THE APPLICATION BELOW   |
| Name of nominator / applicant  |   |
| Official Position  |   |
| Work no  |   |
| Cell no  |   |
| E-mail address   |   |
| Name of Project & Location   |   |
| Date implementation commenced  |   |
| Date implementation is scheduled to be completed   |   |
| Name of two beneficiaries of the project   |   |
| Beneficiary contact numbers  |   |
| Company compliance e.g. CIPRO Registrations  |   |
| Company turnover   |   |
| Business sustainability plan or programme  |   |
| No of employees  |   |
| Innovation   |   |
| Access or ownership of capital or assets that would be useful for the Business   |   |
| Motivation which should include: <ul style="list-style-type: none"> <li>• Local labour employed</li> <li>• Quality on asset delivered (photos)</li> <li>• Outline the business management strategy</li> <li>• Business output in relation to the environment and culture sector objectives</li> <li>• Business complies with branding requirement as outlines by EPWP cooperate identity manual</li> </ul> | <p><b>PLEASE ENSURE YOUR NARRATIVE MOTIVATION IS SUBMITTED TOGETHER WITH THIS APPLICATION</b></p> |

